

# GRANADA SANITARY DISTRICT

## OF SAN MATEO COUNTY

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## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

September 16, 2004, 7:30 p.m.

*The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date or to table items indefinitely.*

**CALL MEETING TO ORDER** District Office, 504 Ave. Alhambra, #202, El Granada

<b><u>ROLL CALL</u></b>	Directors:	President:	Shawn McGraw
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Matthew Clark
		Board Member:	Ric Lohman
	Staff:	General Manager:	Chuck Duffy
		Administrator:	Delia Comito
		Legal Counsel:	Jonathan Wittwer

### **PLEDGE OF ALLEGIANCE**

### **GENERAL PUBLIC PARTICIPATION**

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

### **ACTION AGENDA**

- 1. Consideration of soliciting engineering proposal(s) for preparation of an Inflow & Infiltration Metering and Monitoring Program and Report.**  
**Recommendation:** Approve soliciting the proposal(s).
- 2. Resolution Amending Granada Sanitary District Conflict of Interest Code Designating General Manager as Filing Officer for Statement of Economic Interest Forms (Form 700) Filed Pursuant to Government Code Section 87500.**  
**Recommendation:** Approve the resolution.
- 3. Consideration of a Resolution Amending and Restating Resolution No. 840, as previously amended, a Resolution Adopting Administrative Procedures to Determine Requests for Transactions in and for Relief from Noncontingent Assessments.**  
**Recommendation:** Approve the Resolution.

- 4. Consideration of a Resolution Ordering the Making of Amended Assessments.**  
**Recommendation:** Approve the Resolution.

- 5. Consideration of the County of San Mateo Midcoast Park and Recreation Task Force Final Report and potential response to the County.**

**Recommendation:** To be made by the Board.

- 6. Consideration of whether to send a representative and/or a letter to the September 22, 2004 Meeting of the San Mateo County Planning Commission regarding the LCP Update process to express the position of the Granada Sanitary District and submit the August 2004 Carollo Report on Wet Weather Overflows.**

**Recommendation:** To be made by the Board.

### **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

- 7. Approval of Special Meeting minutes for August 19, 2004.**
- 8. Approval of Regular Meeting minutes for August 19, 2004.**
- 9. Approval of September 2004 warrants totaling \$95,282.33 (#1687-#1716).**
- 10. Approval of Administrative Costs Fund distribution #13 totaling \$9,076.38.**
- 11. Approval of July 2004 Financial Statements.**
- 12. Ratify Assessment District Ad Hoc Committee creation and appointments: Directors Lohman and Woren.**
- 13. Ratify Nurserymen's Exchange Ad Hoc Committee creation and appointments: Directors McGraw and Woren, with Director Clark as the alternate.**
- 14. Ratify reactivation of Measure A Committee creation and appointments: Directors Pollard and Woren.**
- 15. Resolution Adopting Bylaw Establishing District Mailing Address**
- 16. Resolution Adopting Bylaw Authorizing Board President to Appoint Alternates to Attend CSDA Meetings**
- 17. Resolution Adopting Bylaw Authorizing General Manager or District Administrator to Sign Certain Documents for the District.**

### **DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

- 18. Sewer Authority Mid-Coastside: August 23, 2004.**
- 19. Report on other seminars, conferences, or committee meetings.**

### **INFORMATION CALENDAR**

- 20. General Manager's Report.**
- 21. Administrator's Report.**
- 22. Engineer's Report, June 2004.**
- 23. Attorney's Report.**

## **FUTURE AGENDA ITEMS**

### **ADJOURN REGULAR MEETING**

At the conclusion of the August 19, 2004 Meeting:

Last Ordinance adopted: No. 157.

Last Resolution adopted: No. 2004-012.

*This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. To request a disability-related modification or accommodation, please call (650) 726-7093. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*